

THE CONSTITUTION OF THE INTERNATIONAL FEDERATION OF GREEN CRESCENTS

SECTION ONE

General Principles

CHAPTER ONE

The Name, Headquarters, Aims, Establishment and Activities of the Federation

The Name and Headquarters of the Federation

Article 1-

(1) The Turkish name of the Federation is "Uluslararası Yeşilay Federasyonu". Its abbreviated name in Turkish is "UYEF". Its name in English is the "International Federation of Green Crescents".

(2) The headquarters of the Federation is in Istanbul (Turkey). The address of the Federation is "Sepetçiler Kasrı – Hocapaşa Mah., Kennedy Cad., No: 3, Sarayburnu – Fatih / Istanbul.

The Establishment of the Federation

Article 2-

(1) The International Federation of Green Crescents has been founded by the real and legal entities whose names have been stated as the founders in the attachment.

The Aims of the Federation

Article 3-

(1) The Federation has been established with the purpose of fighting against all harmful habits which cause damage to the young and to communities, such as gambling, prostitution, internet and technology addictions, as well as the addictions which destroy the physical and mental health of communities and the young, such as tobacco, alcohol and substance addictions, in the international arena, in line with international norms and practices and the Laws of the Republic of Turkey.

(2) The Federation ensures mutual cooperation and coordination among its members at the highest level, and sets in motion the awareness, strength and resources of communities in order to fight against addictions in the international arena. It will provide assistance to people who are in need, in line with the protection of human pride and respectability, under all circumstances, at all times and in all places. It will contribute continuously to the development of the capacity of communities to fight against addictions.

(3) It will develop the necessary cooperation and joint working organizations with national and international public, private and non-government organizations in line with these aims.

Definitions

Article 4- The following expressions contained in this constitution has the following meanings:

- a. Federation : The International Federation of Green Crescents (UYEF)
- b. Headquarters : The Headquarters of the International Federation of Green Crescents

- c. General Assembly : The highest decision making organ of the Federation
- d. The Board of Directors : The committee which has been elected by the general assembly of the Federation, and which manages and directs the activities of the Federation
- e. Chairman : The Chairman of the Board of Directors of the Federation, who has been elected by the General Assembly
- f. The Audit Committee: : The committee which has been elected by the General Assembly, and which is responsible for carrying out all types of audits and controls of the Board Of Directors
- g. Founders : The real and legal entities who founded the Federation
- h. Member : The real and legal entities registered with the Federation
- i. Delegates : The representatives of the legal entity members - which possess the right to take part in the general assembly meeting – who have been chosen to take part in the general assembly of the federation, by their own chairmen and general assemblies.

The Fundamental Values and Principles of the Federation

Article 5-

(1) The fundamental values and principles of the Federation have been determined as follows:

The Fight Against Addiction for Human Dignity: The aim of the Federation is the protection of human health against risk factors which give rise to addiction, and ensuring that human dignity is respected. In all of its activities, the Federation supports mutual understanding, fellowship, friendship, cooperation and lasting peace between individuals. The Federation will endeavor to prevent and ease any human pain arising from addictions, in its international capacity, irrespective of location.

Non-discrimination: The Federation will not discriminate in respect of nationality, race, religious belief, social class or political views in its services. It will focus on easing the human pain arising from addictions, with the most effective measures within its capacity, by giving priority to the most urgent and mandatory needs.

Independence: The Federation is an independent organization in the international arena. As a supporter of public authorities in the international arena, the Federation is subject to international agreements, norms and practices.

Charity: The Federation is a voluntary charity organization, which does not seek any personal or organizational profit in its services in any way.

Public Health: The Federation is a voluntary non-government organization, which establishes preventative programs to fight against all types of addiction causing factors and processes – in particular addictions to tobacco, alcohol and substances – at the rate of its institutional capacity, and which endeavors to mobilize the therapy and treatment services of the public sector and civilian community in the most effective manner, against addictions which have already occurred.

Scientific Approach: The Federation embraces the approach of research, analysis and intervention based on evidence in its activities to achieve an enhancement and/or strengthening of behavior in the stages of protection against and prevention of addictions and the fight against addictions in the therapy and treatment stages.

Global View: The Federation adopts the principles of establishing a global organization in the field of the fight against addictions, which has equal responsibilities and duties in

cooperation and coordination, and the members of which possess an equal status in the field of the fight against addictions, of solving problems on a global scale with this organization, of working on a global scale and of functioning at global standards, being effective on a global scale and possessing a good global reputation.

Sense of Community: The Federation sees grassroots representation in all sections of all of the communities of all of the countries and all of the areas of life it operates in, organization in order to establish a public health consciousness at every level from the individual to public organizations, and the performance of participative work at the communal level, as the requirement of ensuring lasting success.

Areas of Activity

Article 6-

(1) The Federation operates throughout the whole world, and in particular in the countries in which its members are present.

Activities and Authorizations

Article 7-

(1) The Federation conducts the following activities (including but not limited to these) in the international arena, and in particular in the countries where its members are present, in order to achieve its objectives:

(1.1.) Obtaining all types of information, documentation and publications which are necessary for it to achieve its objectives, and establishing documentation centers, publishing newspapers, journals, books etc. in line with its aims in order to publicize its activities, and activity and information bulletins in order to distribute them to its members;

(1.2.) Organizing activities to collect and accepting donations, subject to obtaining the necessary permissions;

(1.3.) Establishing and operating economic, commercial and industrial business enterprises in order to obtain the revenues it needs for the achievement of its objectives;

(1.4.) Purchasing, selling, leasing or letting the movable and immovable properties required for the activities of the Federation, and establishing real rights on immovable properties

(1.5.) Joining confederations under circumstances it deems necessary for the achievement of its objectives, and establishing facilities which can be established by the Federation by obtaining the necessary permissions;

(1.6.) Carrying out international activities, being a member of overseas organizations and other international entities, conducting joint activities with these organizations on a project basis and supporting each other;

(1.7.) Obtaining or making donations in cash or in kind, from/to real and legal persons and organizations in order to achieve the objectives of the Federation;

(1.8.) Carrying out joint projects in the areas which are in the areas of duty of public organizations, subject to the provisions of the Law on the Relations of Public Institutions

with Associations and Foundations numbered 5072 remaining reserved, and in the event that it is deemed necessary for the achievement of its objectives;

(1.9.) The rehabilitation and treatment of tobacco, alcohol, substance, gambling and technology addicts, supporting their families and working for the education and protection of their children;

(1.10.) Establishing new Green Crescents in the countries and areas deemed to be necessary, and establishing representation offices and offices;

(1.11.) Establishing platforms with other federations or international organizations in order to achieve the common aim, in areas which are related to the objectives of the Federation, and which have not been prohibited by law;

(1.12.) Making contributions to assist the associations and foundations affiliated to the Federation achieve their aims;

(1.13.) Taking part in organizations in the presence of governments and entities in order to ensure that all types of measures and decisions required in line with the fight against tobacco, alcohol, substance, gambling and technology addictions and the harm caused by all types of bad habits;

(1.14) Establishing libraries and bibliographies in connection with Green Crescent and its activities, and performing all types of scientific and academic studies;

(1.15.) Publishing scientific articles;

(1.16.) Preparing reports in order to enlighten state officials, international organizations, the media and national and international public opinion;

(1.17.) Providing treatment and rehabilitation services in the fields of tobacco, alcohol and narcotics addictions, and conducting scientific studies in these fields;

(1.18.) Conducting effective communications activities at the local and global level in order to have the capacities of the Federation and national Green Crescents;

(1.19.) Where necessary, employing permanent or temporary staff at the headquarters of the Federation or member country Green Crescents, to be employed in the treatment and rehabilitation centers of tobacco, alcohol and substance addictions and in the areas of cooperation and coordination with the members, platforms, confederations and international community, which operate in these fields;

(1.20.) Providing material support to the work of affiliated members which is in connection with the activities of the Federation, within the framework of its capacity;

(1.21.) Ensuring that internationally renowned scientists and luminaries participate in the activities in the areas of operation of Green Crescent;

(1.22.) Ensuring a continuous supply of funds to the Federation by establishing contact with the relevant authorities;

(1.23.) Cooperating with all relevant organizations and authorities for the objectives of the Federation;

(1.24.) Where necessary, establishing camps at the headquarters of the Federation or member countries, participating in the camps organized by public organizations or connected legal entities in countries, and contributing to these;

(1.25.) Providing research scholarships to students and researchers who are to make a contribution to the research and publishing activities directed at the fight, on the subject of the fight against addictions;

(1.26.) Organizing exhibitions and festivals for the presentation of the aims of the Federation, and taking part in the exhibitions and events which have been organized.

CHAPTER TWO

Membership, Withdrawal and Expulsion from Membership, and Membership of Confederations

Membership

Article 8-

(1) Legal entities, which embrace the aims and principles of the Federation and agree to work in accordance with them, which carry the conditions stipulated in the constitution of the Federation and the legislation, which has the same objectives of establishment as the Federation and which have taken a decision at their General Assemblies to become a member of the Federation, may become members of the Federation.

(2) Any written applications for membership to be submitted to the board of directors of the Federation will be decided upon by the boards of directors of the Federation, in the form of acceptance or rejection, within a maximum of 60 days, with the result being notified to the relevant applicant in writing.

(3) Real or legal entities who have made significant contributions to the Federation may be accepted as honorary members with a decision of the General Assembly.

(4) The legal entities who are members of the Federation possess equal rights.

(5) The legal entities who the members of the Federation will not need to pay any membership fees to the Federation.

(6) All of the real and legal entities who are members of the Federation have the right to vote and to stand for election. Within this framework, the chairmen of the legal entities which are members of the Federation, or their representatives who have been determined by their General Assemblies, have the right to be a delegate at the General Assembly of the Federation.

Withdrawal from Membership

Article 9-

(1) All members possess the right to withdraw from membership of the Federation, subject to giving notice of this in writing.

(2) The member will be deemed to have withdrawn from membership at the moment his/her letter of resignation has reached the board of directors. Withdrawal from membership does not cancel any debts accrued by the member to the Federation.

(3) The registration of those who have withdrawn from membership of the Federation will be deleted from the member register.

Expulsion from Membership

Article 10-

(1) Matters which require expulsion from membership:

(1.1.) Attitudes and behavior which are in violation of the constitution of the Federation and the provisions of the regulations which are to be passed in accordance with this constitution;

(1.2.) Failure to adhere to the written decisions and instructions of the mandatory organs of the Federation, or acting in a manner which contradicts the interests of the Federation;

(1.3.) Taking part in activities and work which will prevent the Federation realizing its objectives and principles, or developing;

(1.4.) No longer carrying the conditions required to be a member.

(2) Where one of the matters set out above has been determined, the member will be expelled with the decision of the board of directors.

(3) Those who have been expelled from membership of the Federation have the right to appeal to the General Assembly, claiming that this decision to expel is not justified. The General Assembly will make the final decision concerning expulsions from membership.

(4) Where the decision to expel a member has been confirmed by the General Assembly, the said membership will be deleted from the membership registry.

Becoming a Member and Withdrawal from Membership of Confederations

Article 11-

(1) The Federation may become a member of overseas confederations, or withdraw from membership of the same, with a decision of the General Assembly. The international memberships of National Green Crescents which are members of the Federation, will be decided on by the Board of Directors of the Federation.

CHAPTER THREE

The Organs of the Federation, the Establishment of the General Assembly, the Meeting of the General Assembly, the Duties and Authorities of the General Assembly, the Establishment of the Board of Directors, the Duties and Authorities of the Board of Directors, the Establishment of the Audit Committee, the Operation of the Audit Committee and the General Secretariat, and their Duties, Authorities and Responsibilities

The Organs of the Federation

Article 12-

(1) The organs of the Federation are as follows:

1. The General Assembly,
2. The Board of Directors,
3. The Audit Committee,
4. The General Secretariat.

(2) Committees and arbitrary organs may be established, with a decision of the Board of Directors, where deemed necessary for the Federation to be able to perform its activities. The committees and organs have a responsibility to the Board of Directors in their activities.

The Establishment of the General Assembly of the Federation

Article 13-

(1) The General Assembly is the highest decision and authorized organ of the Federation. The General Assembly of the Federation is comprised of the principal members of the board of directors and the audit committee, the chairmen or representatives determined by the General Assemblies of the legal entities which are members of the Federation.

(2) The chairman or representatives of the legal entity members may vote at the General Assembly as delegates.

(3) In the event that the positions of these persons as chairman or representative has ended, the persons who are to cast votes on behalf of these organizations will be determined again. Each legal entity member has the right to cast one vote. Delegates are required to vote in person.

(4) Members are required to notify the lists of names of their delegates to the Federation a minimum of 20 days prior to the General Assembly of the Federation. Members are required to forward the decisions of the Board of Directors, whereby their delegates have been determined, a minimum of 20 days prior to the General Assembly of the Federation.

(5) Preparations for the General Assembly will be carried out by the general secretary of the Federation.

The Meeting of the General Assembly of the Federation

Article 14-

(1) The ordinary general assembly of the Federation will meet every two years, in the month of April, at the headquarters of the Federation or any other place deemed appropriate by the Board of Directors. Where deemed necessary by the Board of Directors or the Audit Committee, or where a written request has been made by one fifth of the members, it will meet extraordinarily within thirty days.

(2) Calls to the General Assembly will be made by the Board of Directors. Members who are to attend the General Assembly will be called to the meeting a minimum of one month prior to the date of the meeting, in writing or through electronic mail, stating the date, time, place and agenda of the meeting. The quorum for the General Assembly meeting is 1 more than half of the total number of members.

(3) Should the meeting be put back for any reason other than due to the lack of a quorum, the situation, including the reason behind, is to be stated in the call to the first meeting to be made to members in due fashion. The second meeting is required to be held within a maximum of six months following the date of the meeting which was put back. Members will be called to the second meeting in the manner set out in paragraph one. General assembly meetings may not be put back more than once.

(4) Committees may be established by the Board of Directors in order to ensure better preparation for the General Assembly. These committees will begin working prior to the start of the General Assembly, and will present the reports they have prepared to the approval of the General Assembly. These reports will come into effect following the approval of the General Assembly.

(5) Meetings of the General Assembly involving amendments to the Constitution and the dissolution of the Federation require a quorum of two-thirds of the total number of members. Where there is no quorum and the meeting is put back, no quorum will be sought at the second meeting. However, the number of members attending this meeting must not

be less than double the total number of members of the board of directors and the audit committee.

(6) Decisions at the General Assembly will be taken with the absolute majority of the total number of members present at the meeting. However, for amendments to the constitution, a two-thirds majority of the total number of members present at the meeting is sought.

(7) The list of the members with a right to participate in the General Assembly will be available at the place of the meeting. The identity documents issued by the official authorities, of the members who are to enter the place of the meeting will be checked by the members of the Board of Directors or officials appointed by the Board of Directors. Members will affix their signatures opposite their names on the list prepared by the Board of Directors, before going into the meeting.

(8) Where a quorum has been achieved, this will be determined with a report and the meeting will be declared open by the Chairman of the Board of Directors or a member of the Board of Directors appointed by the Chairman. A report will also be prepared by the Board of Directors in the event that a quorum has not been achieved for the meeting.

(9) After the opening, a chairman to moderate the meeting, a sufficient number of deputy chairmen and a secretary will be elected, establishing the council committee.

(10) Where there are to be elections for the organs of the Federation, delegates are required to show their identification documents to the council committee and affix their signatures opposite their name in the list of participants when voting.

(11) The chairman of the council is responsible for ensuring the administration and security of the meeting.

(12) Only the matters set out in the agenda will be discussed at the General Assembly. However, where one tenth of the delegates present at the meeting submit a written request for a matter to be discussed at the meeting, this matter will also be required to be discussed.

(13) The matters discussed and the decisions taken at the meeting will be recorded on minutes and signed by the chairman of the council and the secretary. The minutes and other documents will be presented to the chairman of the board of directors at the end of the meeting. The Chairman of the Board of Directors is responsible for the safe-keeping of these documents and their delivery to the newly elected Board of Directors within seven days.

The Duties and Authorities of the General Assembly of the Federation

Article 15-

The duties and authorities of the General Assembly of the Federation are as follows:

- (1) The election of the organs of the Federation;
- (2) Making amendments to the Constitution;
- (3) Discussing the reports of the board of directors and audit committee;
- (4) Discussing the work program and budget, and approving these as they are or after amending them;
- (5) Authorizing the board of directors for the of movable and immovable properties or the sale of any movable or immovable properties held;

(6) Making decisions concerning the dissolution of the Federation and where its assets will be transferred to in the event of its dissolution;

(7) Making decisions concerning becoming a member in or withdrawing from the membership of confederations and umbrella organizations;

(8) Electing representatives for the meetings of the confederations the Federation is a member of;

(9) Examining and making decisions on the other proposals of the board of directors;

(10) Examining and making decisions on the appeals made to the decisions of the board of directors concerning the rejection of membership applications or the expulsion of members;

(11) Performing the other activities required of the General Assembly in accordance with the legislation or the Constitution.

The Establishment of the Board of Directors of the Federation

Article 16-

(1) The Board of Directors of the Federation will be comprised of seven principal members – including the Chairman and General Secretary – and three substitute members. The members of the Board of Directors will be elected for a period of two years, in accordance with the principle of regional representation from the regions of America, Africa, Europe, the Middle East, Central Asia and Southern Asia. Any one member of the Board of Directors may only stand and be elected for a maximum of two consecutive ordinary terms. The members of the Board of Directors of the Federation will be elected in the form of a list. The members of the Board of Directors of the Federation will be elected from among the representatives of member legal entities. The member legal representatives possess the authority to change their representatives who will be on the Board of Directors.

(2) The Chairman will be elected with the decision of the General Assembly, and the same legal entity member may only be elected chairman for a maximum of two consecutive terms. Following the completion of the activities of the General Assembly of the Federation, the Chairman will ensure that the Board of Directors of the Federation meets within a maximum of six months. The General Secretariat will be conducted under the responsibility of the Turkish Green Crescent Society.

(3) In the event of a resignation, or the vacating of any of the memberships of the Board of Directors, the General Secretary will invite the substitute member who is in first position to serve on the Board of Directors. The representatives of the relevant legal entities will maintain their rights and status as principal members until the first General Assembly. Changes made in the Board of Directors must be notified to the relevant authorities within a maximum of one month.

(4) The Board of Directors of the Federation must meet a minimum on once every 6 months, under the chairmanship of the Chairman or General Secretary.

(6) The Board of Directors of the Federation will meet with the absolute majority of the number of members, and take decisions with the absolute majority of the number of members present.

(7) The members of the Board of Directors of the Federation carry the responsibility for the duties they have undertaken.

(8) The activities and procedures of the Board of Directors of the Federation will be performed by the General Secretariat.

The Duties and Authorities of the Board of Directors of the Federation

Article 17-

(1) The Board of Directors of the Federation is an organ which is responsible to the General Assembly of the Federation. In this status, it ensures that all procedures related to the aims and management of the Federation are structured, performed and monitored in accordance with the international agreements which have been duly put into effect, the relevant laws, the decisions of the General Assembly, the constitution and its principles of implementation.

(2) It will plan all types of activities which are in accordance with the objectives of the Federation. It will undertake activities to obtain national and international resources for the services and activities of the federation which are directed at its aims and objectives.

(3) It will perform the duties determined in the constitution for the expulsion of members who have made attempts to prejudice the spiritual existence and strength of the Federation.

(4) It may call the General Assembly of the Federation to ordinary and extraordinary meetings and determine the agenda.

(5) Where it deems necessary, it may establish committees from temporary or permanent employees of the federation or external volunteers, in order to assist with the activities and in accordance with the plans and strategies.

(6) It may issue honorary memberships.

(7) It will examine the general budget of the Federation and based on the authority it has obtained from the Constitution and the General Assembly of the Federation, it will approve the budget and the procedures for the implementation of the budget at the last meeting of the year.

(8) It will prepare Regulations which show the principles and procedures for the performance of the activities of the Federation.

(9) It may make all types of dispositions on the immovable properties of the Federation, in accordance with the aims and policies of the Federation, with the authority it has obtained from the General Assembly of the Federation.

(10) It will examine and audit the activities of the whole Federation organization and service departments, take the necessary measures for their improvement and open any enquiries it deems necessary.

(11) Subject to the special regulations within the law remaining reserved, it may decide on the opening of business enterprises in accordance with the objectives of the Federation, as well as educational and teaching institutions, entering into associations and affiliations, and the opening of health centers, rehabilitation centers and social and revenue generating facilities in accordance with its aims.

(12) It will examine the activity report, balance sheet and finalized accounts of the Federation for the previous year, and where necessary proposals for amending the Constitution, make the necessary assessments and organizations and present them to the General Assembly of the Federation.

(13) It may make decisions for representation offices to be established domestically or abroad, where deemed necessary, as well as for the establishment of Green Crescent Societies in new countries and the acceptance of new memberships.

(14) The purchase or sale of fixtures or the depreciation thereof.

(15) The sending of representatives to member confederations and the determination of those who are to take part in overseas trips.

(17) The employment of personnel, the execution of contracts and the determination of the salaries of the personnel.

The Establishment of the Audit Committee of the Federation

Article 18-

(1) The Audit Committee of the Federation will be comprised of three principal members who are to be elected from among the delegates who have attended the General Assembly of the Federation. Three substitute members will also be elected to the Audit Committee.

(2) The Audit Committee will begin its duties by electing a chairman, deputy chairman and a reporting clerk from among its principal members, at its first meeting, which it is to hold within three months following its election.

(3) In the event that any of the principal members of the Audit Committee leave their position on the committee for any reason, their positions will be filled, starting from the first substitute member.

The Operation, Duties, Authorities and Responsibilities of the Audit Committee

Article 19-

(1) The Audit Committee will meet a minimum of once every two years and audit the activities of the Federation. The committee also has the authority to audit at shorter periods of time.

(2) The Audit Committee of the Federation will carry out its audits at the headquarters of the Federation or the members in the relevant countries. Officials are required to show or present all types of written communications, files, books, documents and legal instruments to the members of the Audit Committee of the Federation, on request.

(3) The Audit Committee will check whether the Federation is operating in line with the areas of activity set out in its constitution for the realization of its objectives, whether the books, accounts and records are being kept in accordance with the legislation and the constitution of the Federation, in accordance with the principles and procedures determined in the constitution of the Federation, and present the results of its audit in the form of a report to the board of directors, as well as presenting its annual reports to the General Assembly, when it meets.

(4) The Audit Committee may issue warnings to the board of directors concerning the activities and procedures. The committee may make use of experts if it deems necessary. The fees to be paid to experts will be proposed by the Audit Committee, determined by the Board of Directors and paid by the Federation.

(5) Where necessary, it may call the General Assembly to a meeting.

(6) It will prepare reports concerning members who are acting in violation of the decisions of the General Assembly and the provisions of the constitution and regulations.

The Duties, Authorities and Responsibilities of the General Secretariat

Article 20-

(1) The General Secretariat of the Federation will be conducted under the responsibility of the Turkish Green Crescent Society. The General Secretary of the Turkish Green Crescent Society will also conduct the duties of the General Secretary of the Federation, as a representative.

(2) The General Secretary of the Federation is responsible to the Chairman and Board of Directors of the Federation.

(3) The duties of the General Secretary of the Federation will be performed in Istanbul, at the center to be determined by the Turkish Green Crescent Society.

(4) The General Secretary will ensure that the meetings of the board of directors and other committees are held, and that the decisions and processes are monitored. He/she will endeavor to ensure all types of opportunities and facilities for the activities of the Federation to be able to be performed with ease.

(5) The General Secretary will track all of the written communications of the Federation, and the preparation and operation of all official documents.

(6) The General Secretary will determine candidate countries which are to become new members of the Federation, and submit these to the approval of the Federation. He/she will also monitor the procedures for the removal of members from membership.

SECTION TWO

Financial Matters

Revenues, Cash Balances, Membership Subscriptions, the Budget, Expenses, Donations and Borrowing

Revenues

Article 21-

The revenues of the Federation are comprised of the following items:

(1) Donations from members.

(2) Revenues from the management or leasing of the movable and immovable properties of the Federation and its trademarks and rights, and the revenues from movable values.

(3) The sales of all types of publications and the revenues obtained from meetings, representations, festivals, exhibitions, competitions, displays, conventions, conferences, symposiums, panels, projects, seminars, training, social activities and other similar organizations.

(4) Revenues from the mobile or fixed donations boxes or services at the places deemed suitable for these.

(5) Donations to be made from the government, foundations, private administrations, municipalities, village budgets and other organizations.

(6) Other donations and bequests.

(7) The revenues of the business organizations owned by the Federation.

(8) Revenues assigned to the Federation by the government, private administrations, municipalities and other private and public organizations, in accordance with the law and practices.

(9) Revenues from the partnerships, companies, educational institutions, clubs and economic enterprises to be established with business organizations which will contribute to the objectives and activities of the Federation.

(10) Revenues to be obtained in accordance with the provisions of the Law on Collecting Charitable Donations, numbered 2860.

(11) Foreign donations.

(12) In cash and in kind donations.

(13) Other revenues.

(14) Any applications to be made by member organizations to international organizations within the scope of revenue generating activities can be made with the decision of the Board of Directors of the Federation.

Cash Balances

Article 22-

(1) The amount of money to be held as cash by the Federation will be determined by the board of directors of the Federation, taking into account its needs.

The Budget

Article 23-

(1) The budget will be prepared by the Board of Directors and submitted to the approval of the General Assembly before becoming finalized. The budget is to be calculated in detail for a period of three years. Separate calculations are required for every year. The accounting period is the same as the calendar year.

(2) The budget will state the following separately:

(2.1.) The revenues and resources;

(2.2.) The expenses and places of expenditure;

(2.3.) Fees, social benefits, travel allowances, daily allowances and other payments to be given to the directors and officials at every level ;

(2.4.) The fees and social benefits to be given to the employed staff;

(2.5.) Cash, securities and assets (as fixtures and property)

Expenses

Article 24-

(1) The expenses for the activities to be undertaken by the Federation and those it has set out in its budget, will be met in accordance with the regulations to be issued with a decision of the Board of Directors.

Revenue – Expenses Procedures

Article 25-

(1) Federation revenues which have been collected directly will be collected in return for receipts. The official or officials who are to collect donations and subscriptions will be determined with a decision of the Board of Directors. The receipt will include details of the name, surname and T.R. Identity number of the party making the donation / paying the subscription, as well as the type of the revenue and its amount. Bank receipts will be obtained for donations made through bank branches, with a donation receipt being issued and it being recorded in the financial records later.

(2) Invoices, sales slips and expense receipts will be issued for expenditures. Where payments are made abroad and the above documents cannot be obtained, an expenditure note will be issued and signed by the party receiving the payment. The format of the expenditure note will be determined together with the relevant principles for implementation.

(3) The period for which the receipts, invoices, sales slips, expense receipts and expenditure notes are to be kept is five years, subject to the provisions concerning the period shown in special laws remaining reserved.

Donations

Article 26-

(1) The Federation may obtain material donations from confederations, federations, associations and professional organizations in order to fulfill the objectives set out in its constitution, and may make material donations to the said organizations.

(2) It may also perform joint projects with the organizations referred to in the first paragraph, as well as with public organizations and authorities, in the matters which are a part of its areas of activity.

Borrowing

Article 27-

(1) The Federation may undertake borrowing with a decision of the Board of Directors, in order to be able to perform activities which are in accordance with its objectives. This borrowing may be in the manner of the acquisition of goods and services in return for credit, or in the form of cash. However, this borrowing may not reach a level whereby it cannot be covered by the sources of income of the Federation, or in a manner which will result in payment difficulties for the Federation.

SECTION THREE

Miscellaneous and Final Provisions

Internal Audits, Amendments to the Constitution, Procedures for Borrowing, the Books and Records, Dissolution, the Founders of the Federation, Provisional Articles

Internal Audits

Article 28-

(1) The following matters are subject to the control of the General Assembly, the Board of Directors and the Audit Committee of the Federation:

(1.1.) Whether the Federation is operating in accordance with the objectives set out in the constitution;

(1.2.) Whether the books, accounts and records are kept in a manner which adheres to the legislation and the constitution.

(2) The administrative and financial activities of the Federation may also be audited by independent auditors.

(3) On the request of the members of the audit committee, Federation officials are required to display or present all types of information, documentation and records, and any requests to access places of management, organizations and their annexes must be fulfilled.

Amendments to the Constitution

Article 29-

(1) The Constitution may be amended by the General Assembly of the Federation. The constitution may be amended subject to being placed on the agenda of an ordinary or extraordinary General Assembly Meeting, with the proposed amendments being notified to the members in writing, a minimum of 15 days prior to the General Assembly meeting.

(2) Proposed amendments which have been prepared by the members of the board of directors of the Federation, or a minimum of 1/5 of the delegates, will be presented to the General Assembly, together with the reasons for the amendment. Additions and deductions may be made from the proposal. However, a quorum is required at the General Assembly for amendments to the constitution, and a 2/3 majority of the delegates present at the General Assembly are required to vote in favor of the amendment.

Books and Records

Article 30-

(1) The Federation will keep the books stipulated in the Regulations for Associations, which were published in the Official Gazette numbered 25772 and dated 31.03.2005, in accordance with the provisions of these Regulations. Other books, which are felt to be necessary, may also be kept, subject to the approval of the Boards of Directors.

Dissolution

Article 31-

(1) The General Assembly of the Federation will decide on the dissolution of the Federation.

(2) A quorum and majority vote of 2/3 of the delegates who have a right to vote is required at the General Assembly of the Federation, in order for the matter of the dissolution of the Federation to be discussed at the General Assembly of the Federation. A majority will not be sought at a second meeting in the event that the required quorum is not present at the first meeting. However, the number of participants at this meeting may not be less than double the total number of members of the Board of Directors and the Audit Committee.

(3) The required quorum and majority vote for a decision to be taken to dissolve the Federation is 2/3 of the members with the right to vote. Voting on the decision to dissolve the Federation at the General Assembly will be by way of an open ballot.